



# Yarmouth Management

Your rental source on Capitol Hill

309 7<sup>th</sup> Street SE  
Washington, DC 20003  
(202) 547-3511 – Fax (202) 547-9361  
Rent@YarmouthM.com  
www.YarmouthManagement.com

Rental Applicant \_\_\_\_\_:

Please have your GUARANTOR(S) complete and return this form as soon as possible. They should **FAX** or **EMAIL** the **NOTARIZED** information back to us, then **mail** the **original to Yarmouth**.

### GUARANTOR INFORMATION

- 1. **Name:** \_\_\_\_\_
- 2. **Street Address:** \_\_\_\_\_
- 3. **City, State, ZIP:** \_\_\_\_\_
- 3. **Social Security Number:** \_\_\_\_\_
- 4. **Date of Birth:** \_\_\_\_\_
- 5. **Employer:** \_\_\_\_\_
- 6. **Length of time employed:** \_\_\_\_\_
- 7. **Job Title:** \_\_\_\_\_
- 8. **Salary/Income:** \_\_\_\_\_
- 9. **Telephone:** \_\_\_\_\_

### **TO WHOM IT MAY CONCERN:**

I/we do hereby declare that I/we guarantee, and shall be ultimately responsible for, the terms of the entire lease agreement provided by Yarmouth Management Company between the Owner and the Applicant. This form also authorizes Yarmouth Management Co. to access various credit reporting or investigative agencies to obtain pertinent facts. Further, the undersigned agrees to pay the amounts required even though he/she may not reside in the house or apartment. Thank you and feel free to call us with any questions or concerns.

State _____	_____
County/City _____ :SS	<b>Parent/Guarantor</b> _____ <b>Date</b> _____
Subscribed and sworn this _____ day of _____, 20____	
_____	_____
<b>Notary Public</b> <b>My commission expires</b>	<b>Parent/Guarantor</b> _____ <b>Date</b> _____

Place Notary seal

Yarmouth Management's statement of rental criteria on the application includes the following:

**RENTAL CRITERIA:** For every apartment or house we lease, we must find the most qualified renter. We are always looking for people who will get along with their neighbors, who will be financially responsible, and who will enjoy and respect the fine buildings of our Capitol Hill community. It is also very important that we be able to communicate on a friendly basis both now and after you move in.

- **Income:** You must be able to prove that you can afford the apartment, which *usually* means that your annual income should exceed forty times the rent. For instance, if the rent is \$500 a month, your annual gross income must be \$20,000. **If you have been a full-time student at any time within the past year, we will require you to have your lease guaranteed.** If you are self-employed or unemployed, you must provide proof of your source of income.
- **Rental History:** You must have satisfactory rental references from at least two years and preferably from two prior landlords. **If you have ever been evicted or sued for any lease violation, we will reject your application.** If the person from whom you rented previously was a friend, relative, or roommate, you must indicate this on the application.
- **Credit History:** We obtain a consumer credit report on every prospective tenant. Your credit record must be satisfactory and payments up to date. **Negative information, such as overdue payments and judgements against you, will usually result in our declining an application.**
- **Guarantors:** If you do not meet one or more of the above criteria, you may be able to qualify for an apartment if you can get a third party to guarantee your lease. **A guarantee will not be accepted in lieu of a bad rental or credit history.** Guarantors must fill out our Rental Guarantee form, get signatures notarized, and pass the same screening process that you must pass, except that we will deduct the guarantors' own housing costs before applying their income to our income standards.